

COURSE: Career Education	GRADE(S): 12 - IMPLEMENTATION
UNIT: Interviewing	
NATIONAL STANDARDS: <p style="text-align: center;"><u>Standard A:</u> Students will acquire the skills to investigate the world of work In relation to knowledge of self and to make informed career decisions.</p>	
STATE STANDARDS: 13.1 Career Awareness and Preparation 13.1.11D Evaluate school-based opportunities for career awareness/preparation. 13.1.11F Analyze the relationship between career choices and career preparation opportunities.	
UNIT OBJECTIVES: <ul style="list-style-type: none"> • Understand importance of dressing appropriately and having good etiquette • Become aware of typical interview questions and develop appropriate responses • Develop question asking and listening skills • Recognize the value of follow-up 	
ACTIVITIES: Classroom power point and discussion Mock interviews Written interviews Video of a sample interview RESOURCES: Websites Video Handouts/informational packets	ASSESSMENTS: <ul style="list-style-type: none"> • Completion of 12th Grade Career Education Packet. • Complete verbal and/or written interview REMEDIATION: Complete verbal and/or written interview. Complete the 12 th Grade Career Education Packet. ENRICHMENT: -Career Websites -School Library High School Guidance Office

COURSE: Career Education	GRADE(S): 12 - IMPLEMENTATION
UNIT: Financial Aid	

<p>NATIONAL STANDARDS:</p> <p style="text-align: center;"><u>Standard B:</u> Students will employ strategies to achieve future career goals with success and satisfaction.</p>

<p>STATE STANDARDS:</p> <p>13.1 Career Awareness and Preparation 13.2 Career Acquisition 13.3 Career Retention and Advancement</p>

<p>UNIT OBJECTIVES:</p> <ul style="list-style-type: none"> • Learn about the FAFSA, CSS Profile and other documentation needed in order to receive financial assistance for college. • Gain an understanding of how crucial it is to adhere to deadlines. • Differentiate between merit, need based and self-help aid • Develop knowledge about the student loan process and the relationship between debt and credit. • Research Scholarship Opportunities (local, college and national) • Apply for scholarship money and strategize ways to increase success in obtaining money • Review how to write an effective essay

<p>ACTIVITIES:</p> <p>Complete a Scholarship Search Power Point Class Discussion</p> <p>RESOURCES:</p> <p>College Websites Scholarship Books Handouts/informational packets</p>	<p>ASSESSMENTS:</p> <ul style="list-style-type: none"> • Completion of 12th Grade Career Education Packet. • Complete a Scholarship Search <p>REMEDIATION: Complete a Scholarship Search Complete the 12th Grade Career Education Packet.</p> <p>ENRICHMENT:</p> <p>College Websites School Library High School Guidance Office College Financial Aid Office</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

COURSE: Career Education	GRADE(S): 12 - IMPLEMENTATION
---------------------------------	--------------------------------------

UNIT: College Catalog

NATIONAL STANDARDS:

Standard C

Students will understand the relationship between personal qualities, education, training and the world of work.

STATE STANDARDS:

13.1 Career Awareness and Preparation
 13.2 Career Acquisition
 13.3 Career Retention

- UNIT OBJECTIVES:**
- Gain appreciation for valuable information in this resource in order to compare programs at different institutions.
 - Understand terminology in order to communicate with admissions officers more effectively
 - Begin the planning process in order to make a smooth transition out of high school

<p>ACTIVITIES:</p> <p>Computer Research Lab Classroom Power points Classroom Discussion</p> <p>RESOURCES:</p> <p>Websites Handouts/informational packets College catalogs</p>	<p>ASSESSMENTS:</p> <ul style="list-style-type: none"> • Completion of 12th Grade Career Education Packet. • Complete college catalog research in computer lab. <p>REMEDIATION:</p> <p>Complete college catalog research in computer lab; complete 12th grade career education packet.</p> <p>ENRICHMENT:</p> <ul style="list-style-type: none"> -Career, College and trade school or military websites -School Library -High School Guidance Office -College Admission Offices
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

